



ASTHA MAHAVIDHYALAYA, ITAWA
PIPALDA ROAD, ITAWA, KOTA (RAJ.) 325004
Affiliated to Kota University, Kota)

Date:10/05/2023


IQAC Meeting

Notice (2022-23)

A meeting of IQAC Cell is convened on 15/05/2023 at 2.00 pm. In the IQAC room. All cell members are requested to attend the meeting.

Agenda of Meeting:

1. To read and confirm the minute of the last meeting.
2. To prepare & submit SSR
3. To discuss criterion & sub section of SSR & Divided responsibilities.
4. Feedback Analysis.
5. Discussion on Organization of alumni meet/parent meet
6. Progress work of mentor programme.
7. To Maintain green & clean campus


Dr. Mohammad Usman
IQAC Co-ordinator

Dr. Kamlesh Dayma
Principal
ASTHA MAHAVIDYALAYA
ITAWA KOTA (RAJ.)





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The following members were present in the meeting.

Sr.No.	Member Name	Designation	Signature
1	Dr.KamleshDayma	Prinipal	
2	Dr.Mohammd Usman	Co-ordinator	
3	Dr.P.D. Sharma	Assistant Professor.	
4	Dr.Kanchan Bhola	Assistant Professor.	
5	Sh.Kamleshwar Meena	Assistant Professor.	
6	Sh.RamchandraDayma	Assistant Professor.	
7.	Smt. Jaya Modi	Assistant Professor.	
8.	Sh.Shyam Bihari Nayak	Assistant Professor.	
9.	Dr.kapil Nawar	Assistant Professor.	
10	Dr.Gunjan Sharma	Assistant Professor.	
11	Sh. Naveen Kumar	Assistant Professor.	
12	Dr. Nisha Pareta	Assistant Professor.	
13	Sh. Naveen Kumar	Assistant Professor.	
14	Sh. Suresh Malav	Assistant Professor.	
15	SmtVijya Mangal	Assistant Professor.	

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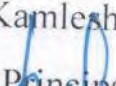
Minutes of Meeting

Following decision have been taken unanimously for taking quality initiatives for the session 2022-23

- 1. To prepare & submit SSR:** The meeting held to discuss about the programme of NAAC, SSR preparation. It was decided to complete the SSR and submit in the next academic year.
- 2. To discuss criterion & sub-section of SSR & Divide Responsibilities:** It is suggested to conduct meeting for each criterion separately by criterion in charge with necessary members for effective collection and preparation of criterion wise NAAC, SSR Data.
- 3. Feedback & analysis;** The meeting was held on discuss about the feedback. it was decided that the feedback committee would collected the feedback from student, teacher, alumni & parents and analysis the collected Data. and it was decided to take online feedback From the next academic session.
- 4. Discussion on Organization of Parent meet:** The IQAC conducted a meeting to discuss about the organisation of parent teacher meeting. It was decided after the discussion that parents meet should be organized.
- 5. To Conduct Remedial Classes:** It was discussed and decided to continue remedial classes for slow learners from every subjects.
- 6. To Maintain green & clean campus:** The meeting was held to discuss about the extend greenery of the campus. It was discussed and decided to maintain green & clean campus through various activities.


Dr. Mohammad Usman
IQAC Co-ordinator



Dr. Kamlesh Dayma
Principal

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5	Sh. Kamleshwar Meena	Assistant Professor.	
6	Sh. Ramchandra Dayma	Assistant Professor.	
7	Dr. Nisha Pareta	Assistant Professor.	
8	Sh. Shyam Bihari Nayak	Assistant Professor.	
9	ShAngraj Suman	Assistant Professor.	
10	Smt. Jaya Modi	Assistant Professor.	
11	Sh. Suresh Malav	Assistant Professor.	
12	Dr. Gunjan Sharma	Assistant Professor.	
13	Dr. Kapil Nawar	Assistant Professor.	
14	Sh. Naveen Kumar	Assistant Professor.	
15	SmtVijya Mangal	Assistant Professor.	

Dr. Mohammad Usman
IQAC Co-ordinator



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Action Taken Report:

1. Principal notified the formation of steering committee for the smooth conduct of the process of NAAC SSR.
2. For monitoring the criterion wise quality parameters in college following members are recommended by IQAC.

Criterion	Faculty Member Name
1. Curriculum Aspect	Dr.Mohammad Usman Sh.Srvesh Tiwari
2. Teaching learning Evaluation	Dr.P.d.Sharma Dr.Gunjan Sharma
3. Research & Outreach Activities	Sh.Shyam Bihari Nayak Sh.Kshal Singh Bhati
4. Infrastructure & learning Resources	Sh.RamchandraDayma Sh.Ashish Sharma
5. student Support & Progression	Sh.Kamleshwar Meena Sh.Naveen Kumar
6. Governance leadership & Management	Sh.Angraj Suman Sh.Ravikant Meen
7. institutional Values & Best Practices	Sh.Hari Om Arya Dr.Kapil Nawar

3. The feedback committee is constituted by IQAC and this committee initiated the process of feedback collection of student, Alumni and teacher. The feedback collection process is a continuous activity which is done throughout every year.
4. With the permission of chair to execute mentorship programme. Student Council Committee has been asked to take the review from all mentors for take a suitable decision of their mentees problem.
5. All the subject lecture were instructed to take up the remedial classes immediately.
6. On the of theme "**Ek podha ek Sankalp**" A tree plantation programme will be organized on 5 july 2023 by science department and NSS in Rainy season.


Dr. Mohammad Usman,
IQAC Co-ordinator



Dr. Kamlesh Dayma


Principal
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